

Community Relations Committee Meeting
September 12, 2018
7:00 p.m. – Town Hall

The meeting was called to order at 7:00 p.m. in the Town Hall.

Members Present: Wicca Davidson (Acting Chair and Liaison), Quynh Tran, Avery Gillett, Michele Marston, Barbara Rose, Cathy Wolf, Julie Stanish, Anne deFontnouvelle, Maryanne Courtney, Sheila Lieber, Emily Helms Williams

The minutes of the June 2018 meeting have not yet been finalized and were not presented. They will be emailed to the committee members who were present at that meeting for approval.

The meeting opened with introduction of members and an overview of the role of the Committee, including its Mission Statement.

There were no Public Comments.

Old Business

Events and Community Service:

- Discussion, including of the Fourth of July and Rising Kindergarteners Play Date events, was postponed to the next meeting.
- The Committee reviewed feedback forms submitted at the David Zigele (guitarist) event.
- Quynh Tran will take event feedback forms from past events and create a spreadsheet for the committees use.

Communications:

- Wicca Davidson gave an overview of the Committee's role in communications.
- The group discussed Welcome Bags, which are distributed to new residents in the spring and winter. Quynh Tran and Cathy Wolf agreed to handle Welcome Bags for the coming year.
- The Committee also discussed the Closed (i.e., non-public) Facebook page for Town Residents and ways the Facebook group has been advertised, the "Stay Tuned" flyer, bulletin board, and white board at the Town Hall. A point person for communications was requested, but not decided.

New Business

Events and Community Service:

- The Committee discussed the various events that have been held in past years and that are expected to be held going forward.
- Community service projects have included the Thanksgiving Basket Drive, which provided 125 meals to families in need last year. Bridget Hartman will lead the Thanksgiving Dinner Basket Drive. Ann Wild has volunteered to head up the Warm Winter Clothing drive this year. There is a Holiday Gift Drive that Ann Wild and Cathy Wolf have led in past years.
- Julie Stanish discussed the Rockville Concert Band, which has held two events in past years. Ms. Stanish stated that the band has openings for a Friday, Saturday, or Sunday starting in May and needs dates from the Committee.
- Family Movie Nights will be held at the Town Hall the first Friday of each month from November to March. We need 2 committee members to be point people for this event.

- Discussions and Desserts – the Committee continues looking for individuals from the Town who might be available to speak.
- Past events have included wine tastings, which has been combined with a “newcomers welcome” event, a bourbon tasting, and Bunko. These events have been well-attended.
- A budget is available for block parties.
- Cooking events, such as pie and soup “cook off” contests, have also been popular.
- The biggest annual events are the Fourth of July gathering and Annual Chili Dinner in February.

Communications:

- Committee members are needed to post to the Facebook site regularly. Volunteers are also needed for the “Stay Tuned” flyer, bulletin board, and white board at the Town Hall.
- Community events will be advertised in the Forecast, the deadline for which is the end of the second week of each month.
- Barbara Rose, the liaison to the Centennial Committee, discussed ideas for highlighting the centennial year at community events. The Committee discussed ideas for emphasizing the centennial at the Chili Dinner.

Other Business

- The Committee decided to meet on the first Wednesday of each month.
- The next meeting will be October 3, 2018, in the art room of the Lawton Center.
- Emily Helms Williams agreed to serve as Secretary.
- Wicca Davidson discussed the need for a co-chair given her role on the Town Council.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Emily Helms Williams, Secretary