Policy for Use of the Town Crier

The Town Crier, the Town's e-mail alert system, should be used for the following purposes:

1. To announce Town-sponsored and Town committee-sponsored events and reminders of them, as needed.

2. To report time-sensitive Town alerts and notices, such as the schedule of snow removal on Town streets and sidewalks, cancellation of events due to inclement weather, changes in trash pick-up schedules, and the like.

3. To report all serious crimes and arrests that occur within the Town limits and in Elm Street Park (plus any follow-up information available from the police) in a timely manner. These crimes must either be reported to the Town by the police or to the Town by residents who were the victims of the crimes and have already reported the incidents to the police. The crimes reported would include, but are not limited to the following: crimes against persons (murder, rape, assault, battery, and robbery); crimes against property (home invasions, burglary, and theft; theft of cars or other major personal property; series of car vandalisms; and theft of property within a locked car); and suspicious activity that has been reported to the police in the areas of any of these crimes. Privacy should be protected within families, so that crimes to persons committed within families, with the exception of murder, would not be reported. Information on arrests must come from the Montgomery County Police.

4. To announce police alerts sent to the Town.

5. To report town contractor work, road closures, detours, and related condition alerts.

6. To report missing residents as reported by residents or their relatives.

7. To report lost and found pets.

8. To announce any issue or condition not covered in this policy to which the Town Manager, Mayor, or Town Council believe the Town should be alerted.

—Adopted by the Town Council,
October 13, 2010