

TOWN OF CHEVY CHASE NEW STREET LIGHT POLICY

This policy delineates the decision process to be followed by the Town in considering requests for new street lights.

REQUEST FOR STREET LIGHTS

A request for a street light should be submitted to the Town Office and may originate with:

1. An individual or group of individuals
2. The Public Services Committee
3. The Town Council
4. The Town Manager

The street light request should include the following:

- The address(es) where the street light(s) is/are being requested
- The PEPCO pole number, or nearest PEPCO pole number with the approximate distance to the pole.
- Reason for the request (e.g. safety, security).
- Proximity to intersections, with intersecting streets named.

EVALUATION OF NEW STREET LIGHT REQUESTS

Upon receipt of a new street light request, the Town staff will prepare a report that evaluates such factors as:

- Whether the requested light is within a dark area identified by the Town's Street Lighting Evaluation and Improvements report of January 2010.
- Whether there are documented incidents of crime in the area proposed for a new street light.
- Whether there is support from residents whose homes abut and confront the location of the proposed new light. Town staff will survey these residents to determine their support.
- Whether the cost estimate from PEPCO is reasonable and affordable within the Town's budget. Town staff will contact PEPCO to request a cost estimate for each proposed new street light.

The Town staff will present this report to the Town Council, which will determine whether to consider the request or refer it to the Town's Public Services Committee for a recommendation.

If the Town Council determines that a new street light is warranted, it may direct Town staff to work with PEPCO to complete the installation.

-- Adopted by the Town Council
October 12, 2011