

AMENDED

REQUEST FOR PROPOSALS (RFP)

Speed Camera System Procurement

Introduction & Background

The Town of Chevy Chase, Maryland is seeking proposals from qualified vendors to provide a pole-based speed camera system with an integrated software solution. The Town intends to procure one (1) camera initially, with the possibility of additional cameras in the future; however, future installations are not guaranteed.

Any bidder that currently maintains a contract for a speed monitoring system with a federal, state, or local government, or any agency thereof, may submit such contract in lieu of a formal proposal, provided that the bidder clearly identifies any terms, conditions, or pricing that would differ in a contract with the Town.

Scope of Work – Technical Requirements

Vendors shall provide responses addressing the following:

- Speed Camera Technology (manufacturer, model, detection method, accuracy, pole-mount requirements)
- Software Interface (citation management, reporting, user access)
- Data Transfer Formats (CSV, XML, JSON, API, SFTP, etc.)
- Encryption and Data Protection Measures (data at rest/in transit, standards used)
- Data Retention Periods and deletion protocols

Pricing Requirements

Provide a complete cost schedule identifying:

- All-Inclusive Cost – Per Camera Per Month (including option years)
- Per Citation/Transaction Fee
- Mailing/Postage Costs
- Whether the program is cost-neutral and how neutrality is ensured

Operations & Performance

- Guaranteed System Uptime (%)
- Maintenance Response Time
- Support structure and escalation process

Contract Terms

- Proposed Term Length
- Renewal Options
- Termination for Convenience provisions

Expert Witness / Testimony

Identify whether expert witness services and courtroom testimony are provided and any associated costs.

Submission Requirements

Proposals shall include vendor qualifications, technical response, cost proposal, implementation timeline, and references.

Evaluation Criteria

Proposals will be evaluated based on technical merit, cost, compliance, vendor experience, and contract terms.

Reservation of Rights

The Town reserves the right to reject any or all proposals, waive informalities, and negotiate contract terms.

Submission Deadline

All proposals shall be submitted to the Town before 5 p.m. on **January 6, 2026**. Proposals may be delivered to Town Office, 4301 Willow Lane, Chevy Chase, Maryland 20815 or emailed to thoffman@townofchevy Chase.org.