



Town of Chevy Chase
 4301 Willow Lane
 Chevy Chase, MD 20815

301-654-7144 (phone)
 301-718-9631 (fax)
 townoffice@townofchevychase.org

Town Appeal #: _____

Water Drainage Appeal Instructions

Street Address of Project: _____ Date: _____

Appellant Information:

Name	Phone
Address	Cellular Phone
City	E-Mail
State	
Zip	

Water Drainage Appeal Procedures:

Any person aggrieved by a decision of the Town Manager to approve or deny a water drainage plan may appeal the decision to the water board. All appeals must be filed in writing within 30 days of the Town Manager’s decision.

Within ten (10) days of receipt of an appeal, the town manager shall transmit to the water board the record pertaining to the appeal request. The water board shall schedule a public hearing. Once the hearing is scheduled, the town manager will provide written notice of the hearing to the applicant and owners of all adjacent and confronting properties at least ten (10) days prior to the hearing, post a notice of the hearing on the town website, and post a sign on the property affected by the appeal. At the hearing, any party may appear in person or by agent or attorney.

The Water Board is comprised of three members. A decision of the Board can be made by a majority vote of the members (2 or more votes are required to carry a motion). The hearing is open to the public and members of the public will be given a chance to comment on the appeal.

The water board may affirm, reverse or modify the decision of the town manager or town engineer, or may approve a water drainage plan upon such conditions, terms or restrictions as the board may deem necessary, after considering the following factors:

- The evidence presented by the applicant/appellant;
- The recommendations of the town manager or town engineer and the reasons why the town manager or town engineer took the action from which the appeal was taken;
- The evidence in support or opposition presented by town residents or other interested persons; and
- The extent to which an alternative plan would more efficiently or effectively fulfill the intent of this chapter.

Following the hearing, the Board will issue a written decision effective on the date of issuance.

Submittal Requirements:

- ___ \$300 Water Drainage Appeal Fee
- ___ Written Basis For Appeal