



Town of Chevy Chase
 4301 Willow Lane
 Chevy Chase, MD 20815

301-654-7144 (phone)
 301-718-9631 (fax)
townoffice@townofchevychase.org

Town Variance #: _____

Application for a Variance from the Town of Chevy Chase Water Drainage Ordinance

Please ensure that you submit a complete application, as incomplete applications will not be reviewed. If you have any questions about the variance process, please call the Town Office at 301-654-7144.

Street Address: _____ Date: _____

Applicant Information:

Name _____			Phone _____
Address _____			Cellular Phone _____
City _____	State _____	Zip _____	E-Mail _____

Reason for Denial of Water Drainage Plan: _____

- | |
|---|
| <p>Submittal Requirements</p> <ul style="list-style-type: none"> — \$300 Water Drainage Variance Application Fee — Completed Town of Chevy Chase Water Drainage Ordinance Variance Application — Copy of Denied Town of Chevy Chase Water Drainage Permit Application, including required attachments — All additional exhibits to be introduced at the public hearing |
|---|

Water Drainage Variance Procedures:

Within 10 days of the receipt of a variance application, the Town's Water Board will schedule a variance hearing. At least 10 days prior to the hearing, the Town will distribute a notice of the hearing to the applicant and to all adjacent and confronting properties. Additionally, the Town will post a sign on the property that includes the nature of the variance, and the date, time and location of the hearing.

The Water Board is comprised of three members. A decision of the Board can be made by a majority vote of the members (2 or more votes are required to carry a motion). The variance hearing is open to the public and members of the public will be given a chance to comment on the variance request. Following the hearing, the Board will issue a written decision effective on the date of issuance.

Affidavit:

I hereby understand that I or an authorized representative will appear at the scheduled variance hearing. I hereby declare and affirm, under penalty of perjury, that all matters and facts set forth in the permit application are true and correct to the best of my knowledge, information, and belief.

Applicant's Signature _____ Print Name _____ Date _____

(You may attach additional pages as needed)

The Town's water board may grant a variance only if it finds that each of the following three conditions are met:

There are engineering difficulties such that strict adherence to the requirements of the water drainage ordinance would result in undue hardship. Please describe: _____

Approval of the variance will not be detrimental to any adjoining or nearby property, including the public right-of-way. Please describe any impact on neighboring properties or Town right-of-way: _____

The proposed variance will, as nearly as practical, accomplish the intent and purpose of the water drainage ordinance. Please address: _____
